



# CCINW Washington Meeting



## HR Essentials for Small Business Success

We all make mistakes from time to time, but with average awards in employment lawsuits approaching \$500,000 it's better to shore up your HR practices before it's too late.

In the seminar *HR Essentials for Small Business Success*, human resource management expert, **Carrie Hutton** invites small business owners, managers and supervisors to examine their human resource practices in five essential areas to stay on the road to success and avoid costly mistakes.

Topics covered include:

- Legal Compliance
- Recruitment
- Compensation and Benefits
- Employee Relations
- Employee Departures

Participants will leave with an understanding of the key HR requirements in each functional area and will leave with tools and resources to use as daily reminders of the topics covered during the workshop.

Carrie has a master's degree in human resources and organization development from Johns Hopkins University. To find out more about Carrie and her services visit her website: [www.synergyhrgroup.com](http://www.synergyhrgroup.com).

When: Thursday, January 26, 2012

Where: Jon Don  
4411 Airport Way S, Seattle

Time: 5:30PM – Network time  
6:00PM - Dinner

Cost: \$20.00 for members // \$35.00 for Non members

RSVP [info@ccinw.org](mailto:info@ccinw.org) // 877 692-2469 by January 23rd